



UVA Finance – Payroll Department

Acknowledgement and Statement

Pursuant to Treasury Regulation § **31.6402(a)-2** Regarding Overpayments to Employees

My salary was overpaid by the University of Virginia during prior calendar year _____. This form documents my understanding that I am entitled to receive a refund of FICA (Social Security and Medicare) taxes from the University of Virginia upon my repayment of the overpaid amount. I also understand that the gross amount that I am required to repay has been reduced by the amount of FICA taxes refunded to me.

Further, I certify that I have not and will not claim a refund or credit for this same amount of refunded FICA taxes from the IRS since I am already receiving that amount directly from the University of Virginia.

_____(Signature)

_____(Date)

_____(Employee ID Number)

Return to:

University of Virginia Finance - Payroll

914 Emmet Street

Charlottesville, Virginia 22904

Questions? Please contact: (434) 982-0123

Fax form to (434) 924-4042